

Be a Better Councillor

This on-line training will be split over two days,
Wednesday 22nd September 2021 and Wednesday 29th
September 2021

9.30am – 1pm

This two-part course, over two mornings will
explore the rules and best practice
for Councillors of Town and Parish Councils



22nd September 2021

Section 1

We open with establishing the core components and their relationship within a Council namely; Council, Councillor, Chairman, Clerk and RFO. The law and powers.

30 minute break

Section 2

The decision making process – agenda, meetings, minutes. Delegated Functions committees and annual meetings.

29th September 2021

Section 3

Questions arising from 10th July, moving on to making a strategic plan. What to consider - process, delivery, monitoring and review. Setting a budget in order to raise the Precept.

30 minute break

Section 4

Governance, the three pillars – Internal Control, Independent Audit, External Audit Equipping the staff and Councillors for their role. Working with the community. Engagement to gain ideas and feedback. Testing ideas delivering services with confidence.

Cost:

Member delegate: £75

Non-member delegate: £150

Please make your booking on-line [CLICK HERE](#)

PLEASE PLACE YOUR BOOKING THROUGH YOUR CLERK

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