

## Cemetery Management Workshop

Monday 21<sup>st</sup> January 2019 10am – 1pm (Registration from 9.30am)  
at Shirehall, Abbey Foregate, Shrewsbury SY2 6ND

Presented by

*Ron Dunn, FLInstCMM, DipPRA, DipRM of Dunn & Co*



Dealing with burials calls for a wide range of skills. These days it is essential that we comply with all the necessary cemetery legislation and best practice. We must also understand the impact of health and safety legislation on our work and the need to have effective administration systems to ensure accurate record keeping and effective procedures.

In addition to all of the above, we must also have good people skills and know how to deal with bereaved families who may be going through a whole range of emotions.

This short training workshop will take you through the essential legislative requirements associated with your burial grounds, it will look at effective administrative procedures, data protection and the minefield of problems that can occur when operating an existing cemetery, closed churchyards or even if you are having to plan for an extension.

- Memorial safety
- Transfer of burial rights
- Cemetery legislation
- General administration requirements
- Data protection

This is aimed to be an interactive workshop to deal with your cemetery issues so come and draw on the experience of Ron Dunn, who has over 30 years of experience in the profession.

**Cost: member delegate - £27 non-member delegate: £108**

**PLEASE PLACE YOUR BOOKING THROUGH YOUR CLERK**

on-line booking form located on our website [www.alcshropshire.co.uk](http://www.alcshropshire.co.uk)

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