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SERVING LOCAL COUNCILS IN SHROPSHIRE AND TELFORD & WREKIN Affiliated to the National Association of Local Councils

## **Fundamentals for Councillors**

## Short on-line training session using Zoom Technology Delivered by Kim Bedford, FSLCC

Friday 28<sup>th</sup> May 2021, 10.30am – 1pm

For anybody wishing to grasp the 'fundamentals' of being a Town or Parish Councillor

In this session we will set the scene of Government:

- Roles and responsibilities of the 5 components of the Council.
- The importance of The Law, meetings with an Agenda and Minutes.
- Followed by a look at delegation, making a Council Plan, Governance and Transparency.



Once you have registered for the course, Kim will send you an 'invitation' to join with instructions together with copies of slides she will be referring to, for any notes you may wish to make.

## Cost :

**£30 Member per member delegate £60 per non-member delegate** 

Please place your booking through your clerk.

On-line booking form: <u>https://www.alcshropshire.co.uk/events/2021/02/03/fundamentals-</u> councillors-line-training-session-using-zoom

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