



**SERVING LOCAL COUNCILS IN SHROPSHIRE AND TELFORD & WREKIN**

Affiliated to the National Association of Local Councils

## **Audit/End of Year Preparation**

**Thursday 8<sup>th</sup> February 2018 5.30pm – 7.30pm (Registration from 5pm)**

**At Shirehall, Abbey Foregate, Shrewsbury SY2 6ND**

**(Wilfred Owen room)**

***Presented by***

***Derek Kemp and Melodie Beever***

***DCK Accounting Solutions***



**A training course for Clerks and Responsible Financial Officers.**

**A refresher on your responsibilities regarding the financial year and preparing for audits**

**Topics to be covered:**

- **The Annual Return & Financial Statement – 2017/18 new arrangement**
- **General guidance on year-end procedures**
- **Possible timetable and audits**
- **Explanation and discussion on internal and external audits**
- **Information from the webinar on 23<sup>rd</sup> January being held by PKF Littlejohn LLP (External Auditors)**

**Cost: £25 per member delegate £65 per non-member delegate**

**Attendance at this training will accrue one CPD point**

**PLEASE PLACE YOUR BOOKING THROUGH YOUR CLERK**

**On-line booking form located on our website [www.alcshropshire.co.uk](http://www.alcshropshire.co.uk)**

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