



SERVING LOCAL COUNCILS IN SHROPSHIRE AND TELFORD & WREKIN
Affiliated to the National Association of Local Councils

CiLCA Session I

Friday 7th September 2018 9.30am – 2.30pm (Registration from 9am)

Shirehall, Abbey Foregate, Shrewsbury SY2 6ND

(in the Executive Dining Rooms)

***Presented by
Kim Bedford, FILCM***



CiLCA, the Certificate in Local Council Administration, is a level 3 qualification, tailored to the role of Clerk to the council.

This training event, the first of 4 mentoring support days, is led by Kim Bedford. You will:

- receive tips on how to submit your portfolio
- learn about the requirements for completing the course
- learn where to find the information
- review the tasks that have to be completed for Unit One
- enjoy the support of your fellow students

To book your place go to the SALC website and book on-line
www.alcshropshire.co.uk

The role of the Proper Officer - the Clerk to the Council, is a profession and this is YOUR OPPORTUNITY to become CiLCA qualified.

A Light Lunch will be provided.

Attendance: £65 per member delegate

£130 per non-member delegate

PLEASE PLACE YOUR BOOKING THROUGH YOUR CLERK

Shropshire Association of Local Councils
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