



SERVING LOCAL COUNCILS IN SHROPSHIRE AND TELFORD & WREKIN
Affiliated to the National Association of Local Councils

Councils as Employers

Monday 6th November 2017, 10am – 4pm (Registration from 9.30am)
Shirehall, Abbey Foregate, Shrewsbury SY2 6ND

Presented by

John Skelton, Business Partner – People Development, Shropshire Council



The aim of this training session is to provide an overview of key employment legislation and develop confidence to put in place good employment practice:

- to create an understanding about effective employment management
- to develop management skills
- to explore real issues and challenges

Please place your booking through your clerk. On-line booking form:
www.alcshropshire.co.uk

Topics which will be covered:

recruitment and selection **job offer**
introduction and probation period **management**
appraisals **staff development** **if things go wrong**

A Light Lunch will be provided.

Attendance: £65 per member delegate

£130 per non-member delegate

PLEASE PLACE YOUR BOOKING THROUGH YOUR CLERK

Shropshire Association of Local Councils
Shirehall, Abbey Foregate, Shrewsbury SY2 6ND Tel: 01743 252744 Email: alc@shropshire.co.uk